



LIVABLE PLANET PROGRAMS LEAD

Position Title: Livable Planet Programs Lead

Reports to: President, working under the direction of VP, Global Programs

Location: Home-based, remote work

International travel required: Approximately 10%

Status: Full Time

About PCI Media

Through storytelling and strategic communications, PCI Media inspires and empowers communities worldwide to take action to create a just, healthy, and sustainable world. We use the principles of Social and Behavior Change Communication (SBCC) to produce communication initiatives that inspire people to lead change in their own lives and communities. For more information, please visit www.pcimedia.org.

About the Position

PCI Media is looking for candidates interested in joining our team and leading the Livable Planet Portfolio. While spanning a range of environmental issues, this portfolio is primarily focused on programs in 1. Climate change resilience, 2. Sustainable food systems, 3. Clean air, water, and land, 4. Biodiversity conservation. The Livable Planet Programs Lead works under the direction of the VP, Global Programs and reports to the President. The programs lead is responsible for developing, implementing and monitoring the Livable Planet portfolio.

We are looking for individuals who are creative, passionate, effective writers, excellent managers, and who love to be part of a multi-cultural and international team. Experience managing programs in our Livable Planet portfolio priority areas is a must. Since the advent of COVID-19, we are a fully remote team that connects online every day using Microsoft Office 365 and other platforms. It is possible to perform this role from almost any location, with consideration of core working hours.

Portfolio Development

- Develop and maintain relationships with strategic partners to the Livable Planet Portfolio.
- Support proposal development by designing and writing technical approaches for programming, developing related budgets and seeking out new programmatic opportunities.
- Stay current with Social and Behavior Change and environmental trends, to inform the portfolio's trajectory.

Program Management

- Collaborate with partners and PCI Media team members to manage the research, design, production, monitoring, and evaluation of PCI's Media programs in the Livable Planet portfolio.

- o Ensure high quality and timely delivery of projects on environmental issues
- o Organize and facilitate workshops on environmental issues
- o Manage program budgets
- o Provide management and oversight for vendors

Supervision and Support

- Supervise Livable Planet team members in the US and abroad
- Supervise interns
- Liaise with business development, communications, and M&E functions.

Periodically support other PCI Media program activities as assigned.

Qualifications

Subject Matter Expertise

- Master's degree or equivalent experience in communication, communication for development or behavior change communications, or environmental issues
- Experience in the design and implementation of communication campaigns, preferably addressing environmental issues
- Understanding of the context of developing countries and experience working in international settings is desired

Development and Management

- Strong project management and communication skills
- Ability to facilitate and manage teams
- Experience designing technical approaches for programming and developing strategic partnerships
- Exceptionally organized and detail-oriented
- Adaptive management skills

Other Capabilities

- Familiar with Microsoft Office 365
- Ability to (someday) travel internationally
- Fluency in Spanish and or/French is highly desired, other languages also useful

How To Apply

Please send your resume and cover letter to jobs@pcimedia.org, with "Livable Planet Programs Lead" in the subject line. The position will remain open until filled.